

DELIVERY ORDER

FINAL

1. CONTRACT NO. N00178-05-D-4242	2. DELIVERY ORDER NO. EX0105	3. EFFECTIVE DATE ORIG 04/25/2007 MOD 11/22/2008	4. PURCHASE REQUEST NO. N00189-09-MR-31070	Rating Unrated
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5. ISSUED BY FISC Norfolk, Contracting Dept Philadelphia 700 Robbins Avenue, Bldg. 2B Philadelphia PA 19111-5083 claryce.holt-bond@navy.mil 215-697-9684	CODE N00189	6. ADMINISTERED BY DCMA SURFACE COMMUNICATION AND SUPPORT SYSTEMS PHILADELPHIA 700 ROBBINS AVENUE, BLDG. 4-A, P.O. BOX 11427 PHILADELPHIA PA 19111-0427	CODE S3915A
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7. CONTRACTOR Client Solution Architects 142 West Upper Ferry Road Ewing NJ 08628-2727	CODE 3ESN1	FACILITY	8. DELIVERY DATE See Section F
			9. CLOSING DATE/TIME (hours local time – Block 5 issuing office)
			SET ASIDE TYPE
			10. MAIL INVOICES TO See Section G

11. SHIP TO See Section D	12. PAYMENT WILL BE MADE BY DFAS Columbus Center, North Entitlement Operations P.O. Box 182266 Columbus OH 43218-2266	CODE HQ0337
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13. TYPE OF ORDER	D	X	This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above-numbered contract.
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ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.

Client Solution Architects

 NAME OF CONTRACTOR SIGNATURE TYPED NAME AND TITLE DATE SIGNED

14. ACCOUNTING AND APPROPRIATION DATA
See Section G

15. ITEM NO.	16. SCHEDULE OF SUPPLIES/SERVICES	17. QUANTITY ORDERED/ACCEPTED*	18. UNIT	19. UNIT PRICE	20. AMOUNT
See the Following Pages					

*If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.	21. UNITED STATES OF AMERICA By: Kenneth Bullock	11/21/2008 CONTRACTING/ORDERING OFFICER	22. TOTAL
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SECTION	DESCRIPTION	SECTION	DESCRIPTION
B	SUPPLIES OR SERVICES AND PRICES/COSTS	H	SPECIAL CONTRACT REQUIREMENTS
C	DESCRIPTION/SPECS/WORK STATEMENT	I	CONTRACT CLAUSES
D	PACKAGING AND MARKING	J	LIST OF ATTACHMENTS
E	INSPECTION AND ACCEPTANCE		
F	DELIVERIES OR PERFORMANCE		
G	CONTRACT ADMINISTRATION DATA		

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GENERAL INFORMATION

Pursuant to FAR 52.217-9, Option to Extend the Term of the Contract, this modification will extend the performance period from 1 December 2008 through 31 December 2008. The total amount of this option (CLIN 4002) is

Accordingly, said Task Order is modified as follows: A conformed copy of this Task Order is attached to this modification for information purposes only.

The total value of the task order remains unchanged. The total amount of funds obligated to the task is hereby increased by

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SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

For Cost Type Items:

Item	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
1000						
1000AA	Inventory Storage and Distribution Operations Support Services (OTHER)		1.0 Lot			

For ODC Items:

Item	Supplies/Services	Qty	Unit	Est. Cost
3000				
3000AA	Travel Costs Associated With Performance of SLIN 1000 (OTHER)		1.0 Lot	

For Cost Type Items:

Item	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
4000	Inventory Storage and Distribution Operations Support Services (OTHER)		1.0 Lot			
4001	Option 1 - Inventory Storage and Distribution Operations Support Services for the month of November 2008 (OTHER)		1.0 Lot			
4002	Option 2 - Inventory Storage and Distribution Support Services for the month of December 2008. (OTHER)		1.0 Lot			

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SECTION C DESCRIPTIONS AND SPECIFICATIONS

Statement of Work

Analysis of Inventory Storage & Distribution Operations

For

Naval Supply Systems Command

1.0 Purpose:

This statement of work is designed to solicit request-for-proposals that will provide for non-personal advisory and technical assistance services, research, analysis, assessments, special studies to be performed that will identify tangible and substantial opportunities for efficiencies, economies, reengineering and savings as it relates to Navy Inventory Storage and Distribution Operations at DLA Distribution Depots.

2.0 Scope:

2.1 Material Storage & Distribution. Identified scope for the prospective contractor will include all storage and distribution operations of Navy wholesale and retail inventories, sponsor owned materials in distribution depots, as well as, other related and associated inventories. The prospective contractor will interface directly with NAVSUP HQs and field activities, Navy SYSCOMS, Fleets, DLA and other Navy/DoD personnel to accomplish and track work efforts related to this Statement of Work.

2.2 Transportation. In addition, review of transportation charges of Navy wholesale and retail inventories, in and out of DLA depots and on Navy TACs. Analysis will be conducted on a transactional basis. Reviewing these bills at the transactional level will identify potential policy and process changes enabling NAVSUP to reduce the bills. The prospective contractor will interface directly with NAVSUP HQs and field activities, Navy SYSCOMS, Fleets, DLA and other Navy/DoD personnel to accomplish and track work efforts related to this Statement of Work.

3.0 Mission:

NAVSUP's primary mission is to provide U.S. naval forces with quality supplies and services. With headquarters in Mechanicsburg, Pa., and employing a worldwide workforce of more than 24,000 military and civilian personnel, NAVSUP oversees logistics programs in the areas of supply operations, conventional ordnance, contracting, resale, fuel, transportation, and security assistance. In addition, NAVSUP is responsible for quality-of-life issues for our naval forces, including food service, postal services, Navy Exchanges, and movement of household goods.

4.0 Tasks Requirements:

Defines the contractor support services required by Naval Supply Systems Command.

4.1 General. The Contractor will be required to perform technical analysis, provide assessments, research, and report on, and recommend solutions that will identify tangible and substantial opportunities for efficiencies, economies, reengineering and savings as it relates to Navy Inventory Storage and Distribution Operations. At least monthly, the contractor will be required to report on the status of work performed under this Statement of Work. Standard commercial report format (letter, memoranda, presentation briefing) is acceptable.

4.2 Inventory/Material Storage: Prospective contractor will provide a comprehensive analysis, in all respects, of the current state of Navy inventory/material storage and identify multiple tangible, substantial and far-reaching opportunities for efficiencies, economies, reengineering and savings. Requires an in-depth first hand knowledge and hands-on experience with all aspects of the Navy/DoD supply systems, logistics operations and all related IT systems.

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4.3 Distribution Operations: Prospective contractor will provide a comprehensive analysis, in all respects, of the current state of distribution operations as it relates to Navy inventory/material and identify multiple tangible, substantial and far reaching opportunities for efficiencies, economies, reengineering and savings. Requires an in-depth first hand knowledge and hands-on experience with all aspects of the Navy/DoD supply systems, logistics operations and all related IT systems.

4.4 Transportation. Prospective contractor will provide a comprehensive analysis, in all respects, of the current state of Navy WCF TAC transportation and transportation in out of DLA Depots for Navy Wholesale and retail material. The contractor shall identify multiple tangible, substantial and far-reaching opportunities for efficiencies, economies, reengineering and savings. Requires an in-depth first hand knowledge and hands-on experience with all aspects of the Navy/DoD supply systems, logistics operations and all related IT systems.

4.5 Technical Interchange: The prospective contractor will assign a task manager to

administer all project activities and serve as principal point of contact (POC) for all matters regarding project administration and reporting. The POC shall ensure efficient on-site management and administration of all orders. The POC shall provide the interface between the contractor and the Contracting Officers Representative (COR). The contractor shall promptly notify the Contracting Officer and the COR of significant issues or problems requiring a Government response.

4.6 Inventory: The contractor may be required to perform inventories located at the following designated Defense Logistics Agency (DLA) Defense Depots (DD).

Defense Distribution Depot Norfolk

1968 Gilbert Street

Norfolk, VA 23511

Defense Distribution Depot San Diego

Naval Station

2680 Woden Street

San Diego, CA 92136

These inventories will either be a wall-to-wall or spot, as required/needed by NAVSUP. Inventories are designed to obtain accurate inventory data and to ensure DLA inventory records are correct. The contractor shall report these findings to NAVSUP within 5 working days upon completion of the inventory and make any necessary recommendations for correcting any noted discrepancies.

4.7 Quality Improvement Team Membership: The contractor shall be required to be assigned to, or provide the necessary information for, Quality Improvement Teams, as designated by the COR and in compliance with this SOW.

5.0 Deliverables/Delivery Schedule:

5.1 Project Management Plan: The contractor shall prepare a Project Management Plan describing the technical approach, organizational resources and management controls to be employed to meet the cost, performance and schedule requirements for this effort. The Project Management Plan shall detail the products, methods for developing the products, allocation of staff and other resources necessary to produce the products and a revised timeline for producing the products, if necessary. The COR shall receive the revised Project Management Plan in both hard copy and electronic form, Microsoft Word. Based on the Project Management Plan, the COR will provide approval to move forward on activities planned. The contractor shall request prior approval on all activities not included in the plan or any modifications to the plan after approval has been given.

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5.2 Phase I Analysis - Comprehensive analysis, in all respects, of the current state of within scope Navy inventory/material storage, distribution and transportation operations, to include the identification of multiple tangible, substantial and far reaching opportunities for efficiencies, economies, reengineering and savings. Analysis shall include Go/No-Go recommendations for each proposed opportunity to include a risk/return assessment, POA&M and roadmap for process improvement.

5.3 Phase II Analysis – Team and engage government personnel to affect the recommended solutions for achieving and attaining for efficiencies, economies, reengineering and savings in Navy inventory/material storage, distribution and transportation operations. Additionally, the establishment of a web enabled tool to facilitate validation of charges from all service providers and to enable the identification of future opportunities for efficiencies, economies, reengineering and savings.

5.3.1 Monthly Status / Financial Report – During Phase II the contractor shall provide a monthly status report to the government with the following information:

- Hours expended during the reporting period by individual
- Cumulative hours expended throughout the reporting period by job category
- Contract funds expended during the reporting period
- Summary of work accomplished during the reporting period and percent complete
- Problem areas
- Schedule of activities planned and estimated hours for the next reporting period and number of remaining hours to complete activities.

This report is due NLT the 15th day of each month. Additionally, the contractor will be responsible for submitting scheduled periodic reports regarding the status of work initiatives and documentation updates.

5.4 Deliverable Table

Item# Description WBS # Prior Approval Required Draft Due Date Final Due Date

1 Project Management Plan 5.1 Yes

2 Phase I Analysis 5.2 Yes

3 Phase II Analysis 5.3 Yes N/A

5.5 Deliverables/Delivery Schedule

Unless otherwise specified, the Government will have a maximum of _____ working days from the day the draft deliverable is received to review the document, provide comments back to the contractor, approve or disapprove the deliverable(s). The contractor will have a maximum of _____ working days from the day comments are received to incorporate all changes and submit the final deliverable to the Government. The contractor may assume a deliverable is acceptable if it receives no feedback within this time. All days identified below are intended to be workdays unless otherwise specified.

6.0 Inspection And Acceptance Criteria

Final inspection and acceptance of all work performed, reports and other deliverables will be performed at the place of delivery by the COR.

6.1 General Acceptance Criteria

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General quality measures as set forth below will be applied to each work product received from the contractor under this statement of work.

- Accuracy Work Products shall be accurate in presentation, technical content, and adherence to accepted elements of style.
- Clarity Work Products shall be clear and concise. Any/All diagrams shall be easy to understand and be relevant to the supporting narrative.
- Consistency to Requirements All work products must satisfy the requirements of this statement of work.
- File Editing All text and diagrammatic files shall be editable by the Government.
- Format - Work Products shall be submitted in hard copy (where applicable) and in media mutually agreed upon prior to submission. Hard copy formats shall follow any specified Directives or Manuals.
- Timeliness Work Products shall be submitted on or before the due date specified in this statement of work or submitted in accordance with a later scheduled date determined by the Government.

7.0 Government Furnished Information

The contractor shall be furnished current task working papers, project descriptions, program briefing material and other pertinent information, and other documentation or material required to carry out the tasks described hereunder.

7.1 Government Furnished Material

The contractor shall be provided use/access to government owned/furnished IT licenses, systems and networks, either remotely at their place of business or via a government workstation, as necessary to efficiently execute the taskings under the statement of work. All government owned licenses and systems access will be relinquished upon the termination or conclusion of work under the applicable contract/delivery order.

8.0 Type of Contract: Cost Plus Fixed Fee (CPFF)

9.0 Period Of Performance: Award of Contract through 12 months thereafter.

10.0 Travel

10.1 Travel

10.1.1. Travel may be required. The Governments annual estimate of travel has been incorporated into the travel line items. The Contractor shall not incur any travel costs in excess of the estimated travel line item unless the travel line item is first increased through modification. All estimated travel will conform to the current Federal Travel Regulations (FTRs). In order to be reimbursed for travel the contractor shall notify the TOM prior to any travel, and the TOM must concur that the travel is in support of the SOW. Travel expenses will be reimbursed in accordance with the section I provision "REIMBURSEMENT OF TRAVEL COSTS (FISC DET PHILA) (OCT 1998)."

10.1.2 Potential destinations for travel

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10.1.2. Services shall be performed at the Contractor's facility within commuting distance of NAVSUP, Mechanicsburg PA. The contractor will not be reimbursed for local travel to and from NAVSUP.

10.1.3 The contractor will be provided access to and use of government spaces/workstations as necessary to efficiently execute the taskings under the statement of work, to include access to government owned IT licenses, systems and networks.

11.0 Personnel Qualifications

11.1 Senior Financial/Accounting Program Analyst – Minimum Requirements:

The Financial / Accounting Program Analysts shall be able to employ applicable regulations and quality controls stated within the Statement of Work (SOW) and shall possess the following basic skill sets:

11.1.1 The contractor shall possess at minimum an Accounting or Financial Degree, with the minimum of 24 credit hours associated with accounting or finance from an accredited institution. It is highly recommended for the Contractor to possess a Masters of Business (MBA) Degree, Accounting or Financial specialty.

11.1.2 Knowledge of and ability to apply procedures, requirements, regulations, and policies related to specialized expertise as expressed within this SOW and shall have basic knowledge and understanding of the following organizations:

- Department of Defense (DoD)
- Department of the Navy (DoN)
- Defense Logistics Agency (DLA)
- Naval Supply Systems (NAVSUP)
- Naval Inventory Control Point (NAVICP)
- Other Navy Type / System Commands (TYCOMS / SYSCOMS)

11.1.3 Knowledge of the Generally Accepted Accounting Principles (GAAP) and standards. Ability to apply these accounting / financial principles, theories, and techniques to independently perform the functions within the SOW.

11.1.4 Knowledge of the Defense and Navy Working Capital Funds (DWCF / NWCF), the Navy's Transportation Accounting Codes (TAC), and Navy Wholesale and Retail material

11.1.5 General knowledge and understanding of DoD and DoN IT systems.

11.1.6 Ability to gather, assemble, consolidate, and then analyze and interpret accounting and financial reports, schedules, and statements.

11.1.7 Ability to recognize and analyze any developing trends and patterns. Conduct the necessary causative research, summarize results, and recommend the appropriate course of action to resolve noted discrepancies. The contractor shall be capable of performing the recommended actions.

11.1.8 Ability to clearly communicate verbally and in writing, sufficient enough to prepare the required reports and recommended guidance, as required within this SOW. This requirement includes being proficient in the use of Microsoft Office Tools (PowerPoint, Excel, Word, Project, etc.). Additionally, the contractor shall be required to communicate with Military, Civil Servant, and other contractor personnel assigned to the above aforementioned organizations.

11.1.9 Ability to plan, organize work and priorities, and meet deadlines.

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11.1.10 Knowledge of, or direct access to, the automated data processing systems utilize by within the NAVSUP Enterprise:

- General Ledger Account (PX06)
- Transaction History File (THF)
- Receipt Tracking Index (RTI)
- Inventory Manager (IM) Tool Kit
- Electronic Retrograde Management System (eRMS)
- Future requirement: Navy Inventory Tracking Automation (NITA) System

11.1.11 The contractor shall be required to gain a general understanding of Stock In-Transit (SIT) and Carcass Tracking (CT) policies and procedures employed by NAVSUP / Naval Inventory Control Point (NAVICP).

11.1.12 The contractor shall have basic knowledge and understanding of how to employ the Lean Six Sigma process and other related Quality-Improvement Programs.

11.2 Level of Effort

The level of effort for the performance of this contract during the period from the start of contract performance to 12 months thereafter is based upon estimated manhours of direct labor per year. The estimated composition by labor category of the Estimated Total Hours is as follows:

Labor Category Hours

12.0 Data Use, Disclosure Of Information And Handling Of Sensitive Information

The Contractor shall maintain, transmit, retain in strictest confidence, and prevent the unauthorized duplication, use, and disclosure of information. The Contractor shall provide information only to employees, Contractors, and subcontractors having a need to know such information in the performance of their duties for this project.

Information made available to the contractor by the Government for the performance or administration of this effort shall be used only for those purposes and shall not be used in any other way without the written agreement of the Contracting Officer.

If public information is provided to the contractor for use in performance or administration of this effort, the contractor except with the written permission of the Contracting Officer may not use such information for any other purpose. If the contractor is uncertain about the availability or proposed use of information provided for the performance or administration, the contractor will consult with the COR regarding use of that information for other purposes.

The contractor agrees to assume responsibility for protecting the confidentiality of Government records, which are not public information. Each offeror or employee of the contractor to whom information may be made available or

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disclosed shall be notified in writing by the contractor that such information may be disclosed only for a purpose and to the extent authorized herein.

Performance of this effort may require the Contractor to access and use data and information proprietary to a Government agency or Government Contractor, which is of such a nature that its dissemination or use, other than in performance of this effort, would be adverse to the interests of the Government and/or others.

Contractor and/or Contractor personnel shall not divulge or release data or information developed or obtained in performance of this effort, until made public by the Government, except to authorized Government personnel or upon written approval of the CO. The Contractor shall not use, disclose, or reproduce proprietary data that bears a restrictive legend, other than as required in the performance of this effort. Nothing herein shall preclude the use of any data independently acquired by the Contractor without such limitations or prohibit an agreement at not cost to the Government between the Contractor and the data owner that provides for greater rights to the Contractor.

All data received, processed, evaluated, loaded, and/or created as a result of this delivery order shall remain the sole property of the Government unless specific exception is granted by the Contracting Officer.

13.0 Other Administrative Considerations:

13.1 Direct Labor Hours

The contractor can only charge the Government for "Direct Labor Hours". "Direct Labor Hours" are defined as those hours expended by Contractor personnel in performing work under this Task Order. This does not include sick leave, vacation, Government or contractor holidays, jury duty, military leave, or any other kind of administrative leave.

13.2 Contract Management

The Contractor shall be responsible for managing and overseeing the activities of all Contractor personnel, as well as subcontractor efforts used in performance of this contract. The Contractor's management responsibilities shall include all activities necessary to ensure the accomplishment of timely and effective support, performed in accordance with the requirements contained in the statement of work. Resumes submitted for employees assigned to perform under this statement of work shall contain documented experience directly applicable to the functions to be performed. Further, these prior work experiences shall be specific and of sufficient variety and duration that the employee is able to effectively and efficiently perform the functions assigned.

13.2.1 Project Manager, Co, And Cor Meetings

The Contractor's Project Manager shall meet with the COR as necessary to maintain satisfactory performance and to resolve other issues pertaining to Government/Contractor procedures. At these meetings, a mutual effort will be made to resolve any and all problems identified. Written minutes of these meetings shall be prepared by the Contractor, signed by the Contractor's designated representative, and furnished to the Government within two (2) workdays of the subject meeting.

14.0 Points of Contact:

All contract questions and concerns will be directed to the Contracting Officer. The contracting officer is the only individual with the authority to modify this contract.

14.1 Contracting Officer's Representative (COR)

Mr. Scott Dorsey, NAVSUP HQ 0122E, (717) 605-6957

14.2 Government Contracting POC

Mr. Eric Hansen, FISC Det. Philadelphia 270.1D, (215) 697-9687

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SECTION D PACKAGING AND MARKING

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SECTION E INSPECTION AND ACCEPTANCE

Inspection and Acceptance shall be in accordance with Section E of the SeaPort-e Multiple Award IDIQ contract.

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SECTION F DELIVERABLES OR PERFORMANCE

CLIN - DELIVERIES OR PERFORMANCE

The periods of performance for the following firm items are from date of task order award through 12 months thereafter, estimated at:

1000AA	4/25/2007 - 8/24/2008
3000AA	4/25/2007 - 4/24/2008
4000	4/25/2008 - 10/31/2008
4001	11/1/2008 - 11/30/2008
4002	12/1/2008 - 12/31/2008

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SECTION G CONTRACT ADMINISTRATION DATA

Task Order Manager
 Scott M Dorsey, SUP 122E
 P O Box 2050, 5450 Carlisle Pike
 Mechanicsburg, PA 17055
 scott.m.dorsey@navy.mil
 717-605-6957

Accounting Data

SLINID	PR Number	Amount
1000AA	N000237RC10106	
LLA :		
AA 97X4930	NC1X 06003 P461.01 AC 25.24 033181	N000237RC10106

3000AA	N000237RC10106	
LLA :		
AA 97X4930	NC1X 06003 P461.01 AC 25.24 033181	N000237RC10106

MOD 2

1000AA	N000237RC10106	
LLA :		
AA 97X4930	NC1X 06003 P461.01 AC 25.24 033181	N000237RC10106

3000AA	N000237RC10106	
LLA :		
AA 97X4930	NC1X 06003 P461.01 AC 25.24 033181	N000237RC10106

4000	N000238RX10106	
LLA :		
AB 97X4930	NC1X 06003 P461.01 AC 25.24 033181	N000238RX10106

MOD 3

4000	N000238RX10106	
LLA :		
AB 97X4930	NC1X 06003 P461.01 AC 25.24 033181	N000238RX10106

MOD 4

4001	1300115800	
LLA :		
AC 97X4930	NC1H 251 91001 0 050120 2F 000000	A00000073889

MOD 5

4002	1300115800	
LLA :		
AC 97X4930	NC1H 251 91001 0 050120 2F 000000	A00000073889
Standard Number: 1300115800		

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SECTION H SPECIAL CONTRACT REQUIREMENTS

H-XX NOTIFICATION CONCERNING DETERMINATION OF SMALL BUSINESS SIZE STATUS

For the purposes of FAR clauses 52.219-6, NOTICE OF TOTAL SMALL BUSINESS SET-ASIDE, 52.219-3, NOTICE OF TOTAL HUBZONE SET-ASIDE, 52.219-18, NOTIFICATION OF COMPETITION LIMITED TO ELIGIBLE 8(A) CONCERNS, and 52.219-27 NOTICE OF TOTAL SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS SET-ASIDE, the determination of whether a small business concern is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the size standards in this solicitation, and further, meets the definition of a HUBZone small business concern, a small business concern certified by the SBA for participation in the SBA's 8(a) program, or a service disabled veteran-owned small business concern, as applicable, shall be based on the status of said concern at the time of award of the SeaPort-e MACs and as further determined in accordance with Special Contract Requirement H-19.

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SECTION I CONTRACT CLAUSES

SECTION I – CONTRACT CLAUSES

Section I

Note: All the provisions and clauses of SECTION I of the basic contract apply to this task order (unless otherwise specified in the task order) plus the following:

CLAUSES INCORPORATED BY REFERENCE (FEB 1998) (FAR 52.252-2)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these addresses (es): <http://www.farsite.hill.af.mil/>.

52.204-9 PERSONAL IDENTITY VERIFICATION OF CONTRACTOR PERSONNEL (JAN 2006)

(a) The Contractor shall comply with agency personal identity verification procedures identified in the contract that implement Homeland Security Presidential Directive-12 (HSPD-12), Office of Management and Budget (OMB) guidance M-05-24, and Federal Information Processing Standards Publication (FIPS PUB) Number 201.

(b) The Contractor shall insert this clause in all subcontracts when the subcontractor is required to have physical access to a federally controlled facility or access to a Federal information system

REIMBURSEMENT OF TRAVEL COSTS (FISC DET PHILA) (OCT 1998)

(a) Travel

(1) Area of Travel. Performance under this contract may require travel by contractor personnel. If travel, domestic or overseas, is required, the contractor is responsible for making all needed arrangements for his personnel. This includes but is not limited to the following:

Medical Examinations

Immunization

Passports, visas, etc.

Security Clearances

All contractor personnel required to perform work on any U.S. Navy vessel will have to obtain boarding authorization from the Commanding Officer of the vessel prior to boarding.

(2) Travel Policy. The Government will reimburse the contractor for allowable travel costs incurred by the contractor in performance of the contract and determined to be in accordance with FAR subpart 31.2, subject to the following provisions:

Travel required for tasks assigned under this contract shall be governed in accordance with rules set forth for temporary duty travel in FAR 31.205-46.

(3) Travel. Travel, subsistence, and associated labor charges for travel time are authorized, whenever a task assignment requires work to be accomplished at a temporary alternate worksite.

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Travel performed for personal convenience and daily travel to and from work at contractor's facility will not be reimbursed.

(4) Per Diem. Per diem for travel on work assigned under this contract will be reimbursed to employees consistent with company policy, but not to exceed the amount authorized in the Department of Defense Joint Travel Regulations.

(5) Shipboard Stays. Whenever work assignments require temporary duty aboard a Government ship, the contractor will be reimbursed at the per diem rates identified in paragraphs C8101.2C or C81181.3B(6) of the DOD Joint Travel Regulations, Volume 2.

(6) Air/Rail Travel. In rendering the services, the contractor shall be reimbursed for the actual costs of transportation incurred by its personnel not to exceed the cost of tourist class rail, or plane fare, to the extent that such transportation is necessary for the performance of the services hereunder and is authorized by the Ordering Officer. Such authorization by the Ordering Officer shall be indicated in the order or in some other suitable written form.

NOTE: To the maximum extent practicable without the impairment of the effectiveness of the mission, transportation shall be tourist class. In the event that only first class travel is available, it will be allowed, provided justification therefore is fully documented and warranted.

(7) Private Automobile. The use of privately owned conveyance within the continental United States by the traveler will be reimbursed to the contractor at the mileage rate allowed by Joint Travel Regulations. Authorization for the use of privately owned conveyance shall be indicated on the order. Distances traveled between points shall be shown in standard highway mileage guides. Any deviations from distance shown in such standard mileage guides shall be explained by the traveler on his expense sheet.

(8) Car Rental. The contractor shall be entitled to reimbursement for car rental, exclusive of mileage charges, as authorized by each order, when the services are required to be performed outside the normal commuting distance from the contractor's facilities. Car rental for TDY teams will be limited to a rate of one car for every four (4) persons on TDY at one site

OPTION TO EXTEND THE TERM OF THE CONTRACT (FAR 52.217-9) (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor before the expiration of the prior performance period.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

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SECTION J LIST OF ATTACHMENTS